

IGNITE TRANSFORMATION COLLEGE

5342 Clark Rd # 1299 - Sarasota, FL 34233

Tel: (971) 438-8751 - Email: info@itclms.org

**Use this form to request your transcript be sent to
Ignite Transformation College**

1. Educational Institution Attended

Name of Institution: _____

Address: _____

City: _____ State/Province: _____ Zip: _____

2. Embassy Global Institute

Name of Institution: _____

Address: _____

City: _____ State/Province: _____ Zip: _____

3. Student Information

Name: _____

Maiden Name (If Applicable) _____

Address: _____ City: _____ State: _____ Zip: _____

Years Attended: _____ Birthday: _____ Social Security # (Last 4 Digits Only) _____

TO THE APPLICANT: No College credit can be awarded for courses you have completed through other institutions of higher learning by Ignite Transformation College without an official sealed transcript from said institution(s). Send a copy of this form to each college you have attended to obtain your official sealed transcript. Transcripts should be sent directly to your Ignite Transformation College campus. Most colleges charge a small fee for transcripts, so a check for the fee amount should accompany your request. Request your transcripts as soon as possible, as Ignite Transformation College needs your official transcript within 60 days of your application. If you have not attended college and do not have a copy of your high school diploma, complete a copy of this form and send it to your high school guidance office.